

Management Education

The Management programmes help aspiring managers to become effective decision makers in their fields through upgradation of knowledge and managerial skills. The programme broadens the overall perspective of the students so that they can become catalysts for change. It develops conceptual, interpersonal and management awareness for implementation of new structures and strategies. It also improves managerial effectiveness and prepares managers for more senior positions.

Management education trains candidates to resolve conflicting business issues, asked to take management decisions and see the business effects of such decisions, soon thereafter. Candidates learn to win and in seeking to win they imbibe new forms of competitive behavior that are ideal for today's highly chaotic business conditions. The competition urges students to learn willingly and enhance the pace of learning. The excitement of managing a company from top downwards ensures that the learning elements are retained with candidates longer.

Management education is specifically designed to develop the business decision-making skills of managers. Conflicting situations induce the students to take decisions under predetermined criteria. These situations closely resemble business events and are indistinguishable from real life events. For the candidates, the objective of learning is to understand complex business situations and solve problems. They learn to take operative and strategic decisions. Competition enhances their abilities not merely to survive, but also to emerge as leader, for their organisations. A major learning gain is that they learn to co-operate with each other and work in teams. Besides integrating subjects the use of simulation demonstrates the complexity of business in terms of the dynamic interactions between functions, products and markets. The pedagogy of Management education provides an opportunity to test understanding and organise knowledge in a competing environment.

In the era of Globalization, students of Management will have to develop skills of quick learning and equally quick decision making. As Managers, one will be exposed to business without physical boundaries of the nations. You will have to develop skills to work with people with diverse culture and work practices.

On the behalf of the Directorate of Technical Education, M.S., we wish you all the best and hope you will lead the "Developed India".

CLARIFICATION

The Hon'ble Supreme Court (Bench of Hon.7 judges) has delivered a judgment on 12/08/2005 in Civil Appeal No. 5041/2005 in respect of 'rights and entitlement' of Government as against Private Professional Educational Institutions. This judgment expects enactment of legislation by Central Government and in its absence, by State Government in this regard. This process has been initiated. However it is not certain, as of this date, as to when such legislation will come into force, as also its provisions.

In the meanwhile, in terms of the observations of the Hon'ble Supreme Court from the aforesaid judgment, at least at this stage, it appears that State Government cannot claim any quota/seats in these colleges/institutions, and consequently cannot effect admission in these Private Management Colleges/Institutes, except to the extent agreed to with certain institutions.

It is therefore made clear that on the aforesaid interpretation and advice given to the State Government, this Brochure will not apply to the admissions to be effected in the academic year 2008-2009 at the Private Management Colleges / Institutions in so far as postgraduate courses are concerned, with the above exception.

However, it is made expressly clear that if, after issuance of this Brochure, either on account of any legislation or on account of any different interpretation/opinion/advice or due to any judgment/order passed by any court of law or even otherwise, the State Government is found entitled to any seat(s) in the Private Management Colleges/Institutions and consequently entitled to effect the admission(s) to such seat(s), the rules and regulations set out in this Brochure will be made applicable to such seat(s) and admission(s). In such event, a separate intimation will be issued with appropriate details.

It is also made hereby clear in no uncertain terms that the same 'Common entrance Test' that is proposed to be conducted in terms of this Brochure will govern such admission(s), if any.

It is hereby clarified that, Association of Management of MBA/MMS Institutes has given in writing to the State Government that, the admission to their institutes be conducted on the basis of CET that is being conducted by the Government of Maharashtra in pursuance of this brochure. The said Association has also submitted in writing that, their admissions be conducted under the CAP rounds by the State Government. Therefore, admission to these institutes (a list of which is enclosed in the brochure) will be conducted on the basis of MAH-MBA/MMS-CET 2008 of the State Government and the CAP of the State Government.

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GOVERNMENT OF MAHARASHTRA

Rules for admission to AICTE recognized first year of two year full time Post Graduate Degree courses in Management namely Master of Business Administration (MBA) / Master of Management Studies (MMS) and Post Graduate Diploma Courses in Business Management (PGDBM)/Business Administration (PGDBA) for the year 2008-2009

G.R. No. Admission-2007/(474/07)-TE-1, Dt. 24th December, 2007.

1.0 General:

The information given herein is applicable for admission to first year of two year full time post graduate degree course in Management namely Master of Business Administration (MBA)/Master of Management Studies (MMS) and Post Graduate Diploma Course in Business Management (PGDBM)/Business Administration (PGDBA).

The institutes which qualify for the admission process as per these rules are:

- Approved by All India Council for Technical Education (AICTE), New Delhi.
- Recognised by the Government of Maharashtra.
- Affiliated to any one of the ten Non Agricultural/Non Technological Universities in Maharashtra state.

Following are the types of Institutes in the Maharashtra state covered by these rules;

- a) All Government Management Institutes
- b) All University Departments of Management
- c) All University Managed Management Institutes
- d) All Unaided Management Institutes whose Association has given consent to participate in the CAP rounds conducted by the State Government.

The admission to the courses MBA/MMS is centralized and is covered under Centralized Admission Process (CAP) carried by the Competent Authority of the State of Maharashtra. The admission to the courses PGDBM and PGDBA {Except PGDBM course at Sydenham Institute of Management Studies & Research and Entrepreneurship Education (SIMSREE), Mumbai} is not centralized and is not covered under Centralized Admission Process (CAP) carried by the Competent Authority of the State of Maharashtra. However, the candidates qualifying in the MAH-MBA/MMS –CET 2008 would be eligible for admission to the PGDBM and PGDBA courses in the institutes running AICTE recognized full time PGDBM/PGDBA courses. The GD, PI and admission rounds for the PGDBM and PGDBA courses will be held at the respective institutes. The Competent Authority of State Government shall carry out admissions to PGDBM course of Sydenham Institute of Management Studies & Research and Entrepreneurship Education (SIMSREE), Mumbai, through the same centralized admission process as that of MBA/MMS course.

1.1 Abbreviations used in the brochure:

AICTE	All India Council for Technical Education
ARC	Application form Receipt Center
CAP	Centralised Allotment Process
CET	Common Entrance Test
DTE	Director of Technical Education, Maharashtra State
GD	Group Discussion
HSC	Higher Secondary School Certificate
MBA	Master of Business Administration
MMS	Master of Management Studies
NRI	Non Resident Indian
OMS	Outside Maharashtra State
PAR	Past Academic Record
PGDBA	Post Graduate Diploma in Business Administration
PGDBM	Post Graduate Diploma in Business Management
PI	Personal Interview
PIO	Persons of Indian Origin
SSC	Secondary School Certificate
SIMSREE	Sydenham Inst of Management Studies & Research and Entrepreneurship Education
WE	Work Experience

1.2 Definitions :

- “State Government” means the Government of Maharashtra.
- “Director” means the Director of Technical Education, Maharashtra state.
- “Competent Authority” means the authority appointed by the State Government to invite applications for Common Entrance Test (CET), conduct the CET, hold Group Discussion (GD) & Personal Interview (PI), declare results, effect the Centralised Allotment Process (CAP) by implementing these admission rules and also act as an appellate authority for representations if any. All the decisions of the Competent Authority in relation to CAP for admission to first year MBA/MMS shall be final and binding on the candidates participating in the CAP.
- “Representative of Competent Authority” means an officer appointed by the Competent Authority to assist the Competent Authority for the smooth conduct of CET, Group Discussion (GD), Personal Interview (PI) and Centralised Allotment Process (CAP).
- “Government Institute of Management” means institute run by the state Government to offer Post graduate degree programme / course in Management.
- “University Department of Management” means a Department of University which offers post graduate degree programme / course in Management.

- ‘University Managed Management Institute’ means institute run by a particular University which runs Postgraduate degree programme / course in Management.
- “Un-aided Management Institute” means an institute which is run by a private management without the support of any grants from the State or the Central Government.
- “Sanctioned intake” means the number of seats sanctioned for admission to first year of the course as per the State Government resolution with reference to the AICTE’s approval.
- “Inter se merit” means the order of merit as defined by the University area merit list / State level merit list / All India merit list / J & K Migrants Merit list as the case may be.
- “Candidate” means an applicant who desires to appear for CET, GD and PI with an intention to seek admission to first year of MBA/MMS and PGDBM course (at SIMSREE) for the year 2008-09 or an applicant who desires to appear for CET with an intention to seek admission to first year of PGDBM/PGDBA for the year 2008-09.
- “OMS Candidate” means outside Maharashtra State candidate who is an Indian National.
- “Non Resident Indian”: Person who satisfies the definition of the term ‘non-resident’ as defined under section 6 of the Income-tax Act 1961.
- “Children/Ward of NRI”: Candidate who is under the Guardianship of the NRI person (for details refer www.sspnsamiti.gov.in/pdf/NRI_Defi.pdf)
- “Persons of Indian Origin (PIO)”: A Person having foreign citizenship (**except Pakistan and Bangladesh**) without “NRI” status, who holds a Foreign Passport at the time of sending application, consideration for admission and during the period of his/her study, and he/she or any one/both of his/her parents or any one/both of his/her grand parents is (or was)/are (or were) citizen(s) of India by virtue of the provisions of the Constitution of India or Sec. 2(b) of Citizenship Act, 1955 (Act No. 57 of 1955).
- “Foreign Nationals”: Citizens of all countries other than India who are not of Indian origin as defined under PIO.
- “Foreign Student”: Foreign Student in this context shall be defined as the student who possesses a foreign passport.
- “CET Score”: Total of marks secured by the candidate in MAH–MBA/MMS CET 2008, GD, PI, PAR and WE for seeking admissions to MBA/MMS course and PGDBM course at SIMSREE, whereas marks secured by the candidate in MAH–MBA/MMS-CET 2008 for seeking admissions to PGDBM/PGDBA course.
- “All India CET”: Means the entrance tests conducted by various All India Institutes and/or associations CAT(conducted by IIMs)/JMET(conducted by IITs) / ATMA(conducted by AIMS)/ XAT(conducted by XLRI) /MAT(conducted by AIMA in February 2008)

1.3 Seats available for Admission through CAP

The seats available for allotment under CAP for different types of the institute are shown below.

S.No.	Type of the Institute	Seats available under CAP (% of Sanctioned Intake)
1.	University Departments (Amravati, Aurangabad, Jalgaon, Kolhapur, Nagpur, Pune, Nanded and Jamnalal Bajaj Institute of Management Studies, Mumbai)	100%
2.	Government Institute	100%

	(Both MMS & PGDBM [#] courses in the Sydenham Institute of Management Studies & Research and Entrepreneurship Education, Mumbai).	
3.	University Managed Institute (Jankidevi Bajaj Institute of Management Studies, SNTD Women's University, Mumbai)	100% (only for women candidates)
4.	Unaided Non-Minority Institutes	80%*
5.	Unaided Minority Institutes	*

- * The % will be decided by State Government/Directorate of Technical Education as per the proposals of different institutes. The exact distribution of seats available for allotment shall be notified on the website before submission of option forms of Centralized Admission Process. Refer Annexure-VII for the detailed information of the Institutes.
- There shall be no reservation for Backward Class Category Candidates in Unaided Minority Institutes.**
- # The admission for PGDBM course at Sydenham Institute of Management Studies & Research and Entrepreneurship Education, Mumbai only will be carried out by the CAP.

1.3.1: Types of Seats under CAP:

- Home University (HU) seats:** Certain percentage (Refer rule 4.0) of seats of every institute is reserved for Home University i.e. for the University under the jurisdiction of which that institute is located. Home University seats are available for allotment through CAP only for the Maharashtra candidates having their Home University status as of that University.
- Seats for other than Home University (OHU) area candidates:** Certain percentage (Refer rule 4.0) of seats of every institute is reserved for Other Universities i.e. for the Universities other than the University under the jurisdiction of which that institute is located. Such seats are called as OHU seats. OHU seats of an Institute are available for allotment through CAP only for the Maharashtra candidates belonging to Universities in Maharashtra State other than the University under the jurisdiction of which that institute is located. Candidates can opt for the seat of any other University (excluding his/her home university) under this provision of OHU seats.
- All India Seats (for MS and OMS candidates):** These seats are available for allotment through CAP for the both eligible Maharashtra and Outside Maharashtra State candidates. Provision of reservation for backward class categories is not available i.e. All India level seats are treated as belonging to the "General Category".

Note:

- Statutory reservations for candidates belonging to backward class categories as per the relevant rules and resolutions of the Government of Maharashtra will be applicable for admissions against the seats available in a) and b) above only to the candidates of backward class categories belonging to Maharashtra State. There shall be no provision of reservation for Backward Class Category Candidates in Unaided Minority Institutes.
- Allocation and reservation of seats under these heads for each type of institute is given in detail in rule no. 4.0.**

1.3.2 Seats for Jammu & Kashmir Migrant Candidates:

Provision of one seat over and above the sanctioned intake capacity in each management institute covered under the CAP is made for J & K migrant candidates belonging to:

- **J-1 Type:** The children of citizens who are displaced from Jammu & Kashmir to any part of India or from unsafe border area of J & K to a relatively safer place in J & K from 1990 onwards due to terrorist activities.
- **J-2 Type :** The children of officers belonging to Indian Administrative services, Indian Police Services, Indian Forest Services and children of the staff belonging to military and paramilitary forces, transferred to Jammu & Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application form and serving there during the Admission Process.
- **J-3 Type:** The children of staff and officers of J&K Police engaged in combating terrorism.

The J&K Migrant candidates aspiring to seek admission against the seats reserved for J& K migrant candidates should appear for MAH-MBA/MMS–CET 2008, GD and PI conducted by the Competent Authority of the State of Maharashtra for the year 2008-2009.

The candidates seeking admission against the seats reserved for J&K Migrant as defined above have to submit relevant Certificates shown in proforma A/B/C in support of their claim at the time of admission. The admissions against these seats are done strictly as per the inter se merit of the candidates claiming seats for J&K migrant quota. **A common merit list shall be prepared for all J&K migrant candidates (i.e. J-1, J-2 & J-3) for the purpose of admission.**

Note:

1. A candidate reporting late for the counseling round of the admission shall be debarred from attending the admission round. It shall be sole responsibility of the candidate to reach the venue of the admission on a given time & date. All notifications for the admission will appear on the official website: **www.dte.org.in/mba** and candidate has to keep abreast of all notifications and follow instructions given in these notifications. No separate communication with the candidate will be made.
2. J&K Migrant candidates who will be admitted for the MBA/MMS course are required to pay the fees as prescribed by Shikshan Shulka Samiti for respective institutes at the time of confirming their admission at the respective institutes.
3. There shall be no change in the allotment done by the Competent Authority even if candidate of higher merit do not report or take admission in a given institute. Such seats shall remain vacant and will not be allotted to other J & K Migrant candidates. In effect, the allotment once done shall be treated as final and no request for change of allotment shall be considered. **There shall be no additional round of allotment for J&K Migrant candidates.**

1.4 Seats available for admission with Authorities other than Competent Authority

The type of seats for which the authorities other than the Competent Authority carries out admission are given in the table shown below

Sr. No.	Institute	Admission Authority	Seats for which admission is made by the concerned admission authority		
			Seats within sanctioned intake capacity ^{##}		Seats over and above the sanctioned intake capacity
			Institute Level seats	Minority Seats	**Seats for PIO/Foreign Nationals/Foreign students/Children of Indian Workers in the Gulf Countries Subject to AICTE approval prior to admissions
1.	All Govt. Institutes/ University Departments/ University Managed institutes	The Director of the Management institute /The Head of the University Department	Nil	Nil	15% seats of the sanctioned intake capacity. 1/3 rd of the 15% seats shall be reserved for children of Indian Workers in the Gulf Countries and 2/3 rd of the 15% seats shall be reserved for the PIO/ Foreign Nationals etc.
2.	All Unaided Non Minority Management institutes	The Director of the respective Management institute	20 % seats of the sanctioned intake capacity*	Nil	
3.	All Unaided Minority Management institutes.	The Director of the respective Management institute	% seats of the sanctioned intake capacity*		

- * The % will be decided by State Government/Directorate of Technical Education as per the proposals of different institutes.
- **There shall be no reservation for Backward Class Category Candidates in Unaided Minority Institutes.**
- ^{##} The seats for NRI Candidates: Unaided Institutes can admit eligible candidates who are children/wards of bonafide NRIs against the Institute Level Seats of such institutes, limited to Maximum 15% of total sanctioned intake.

**** Note:** As per the orders of Hon'ble High Court of Bombay, these seats can be filled by the institutes **only after the institute is certified by the AICTE to the effect** that the institute has infrastructure facilities for making the admissions against the over and above the sanctioned intake seats for Foreign Nationals, Foreign Students, PIOs and children of Indian Workers in the Gulf Countries. In the event of non-availability of Foreign Nationals, Foreign Students, PIOs and children of Indian Workers in the Gulf Countries., **these seats can not be filled from any other candidates.**

1.5 Sanctioned intake for various institutes for the year 2008-2009:

As per the orders of the Hon'ble High court of Bombay, the intake capacity for various Management institutes in the State of Maharashtra shall be as under:

- The AICTE shall communicate to the State Government the approved new institutes and the changes in sanctioned intake for the existing institutes before on or 30th June 2008.
- Approvals to start new Management institutes and changes in sanctioned intake of the existing institutes communicated to the State Government after 30th June 2008 shall not be included in the Centralised Allotment Process (CAP) of the academic year 2008-2009.
- If AICTE fails to communicate the approvals to start new Management institutes and the changes in sanctioned intake of existing Management institutes on or before 30th June 2008, the State Government shall proceed with CAP on the basis of the Sanctioned intake capacity for the Management institutes as it was during 2007-2008.
- Approvals to start a new institute and changes in the intake capacity for the course in existing institutes communicated after the printing of the information brochure shall be displayed only on the website <http://www.dte.org.in/mba> and will not be separately notified in any newspaper.

2.0 Eligibility Criteria:

2.1 Basic Qualification: In order to secure admission to first year of two-year full time MBA/MMS/PGDBM/PGDBA course, the candidate should fulfill the following eligibility criteria:

Passed with minimum of 45% marks in **aggregate*** (40% in case of candidates of backward class categories belonging to Maharashtra State only) in any Bachelor's degree of minimum three years duration in any discipline recognised by the **Association of Indian Universities**

OR

Appeared** for the final year examination of any Bachelor's degree of minimum three years duration in any discipline recognised by the **Association of Indian Universities**. Such candidates can be considered for provisional admission subject to passing the Degree exam with minimum of 45% marks in **aggregate** (40% in case of candidates of backward class categories belonging to Maharashtra State only).

OR

Passed with any Bachelor's degree of minimum three years duration in any discipline recognised by the **Association of Indian Universities** **AND** passed in any Post Graduate degree course of minimum two years duration recognized by the **Association of Indian Universities** in any

discipline with minimum 45% marks in **aggregate*** (40% in case of candidates of backward class categories belonging to Maharashtra State only)

OR

Passed with any Bachelor's degree of minimum three years duration in any discipline recognised by the **Association of Indian Universities AND Appeared**** for the final year examination of any Post Graduate degree of minimum two years duration in any discipline recognised by the **Association of Indian Universities**. Such candidates can be considered for provisional admission subject to passing the Post Graduate Degree exam with minimum of 45% marks in **aggregate** (40% in case of candidates of backward class categories belonging to Maharashtra State only).

NOTE: Candidate is advised to ensure before applying for the CET and the admission to the MBA/MMS/PGDBM/PGDBA programme in a particular University that he/she is eligible for admission to the programme as per the relevant Eligibility Rules of that University. **Generally candidates passing qualifying degree examination by part time or by correspondence course or passing in more than one sitting are not considered eligible by several Universities.**

2.2 Eligibility Criteria for admission to Maharashtra State candidates (Type A-E)

(Refer rule no. 3.1 for the definition of Type of candidature for Maharashtra State Candidates)

1. Candidate should be an Indian National and should possess basic qualification as specified in rule no. 2.1.
2. Appeared for and scored 20 or more marks in the MAH-MBA/MMS-CET 2008 and appeared for the GD & PI conducted by the Competent Authority of the Maharashtra State for the academic year 2008-2009.

2.3 Eligibility[@] Criteria for admission against All India Seats:

2.3.1 For Maharashtra State Candidates

1. Candidate should be an Indian National and should possess basic qualification as specified in rule no. 2.1.
2. Appeared for CAT(conducted by IIMs)/JMET(conducted by IITs)/ MAT(conducted by AIMA in February 2008)/ ATMA(conducted by AIMS)/ XAT(conducted by XLRI) for seeking admission to MBA/MMS in the academic year 2008-09. **Such candidates[#] are required to appear for GD &PI conducted by the Competent Authority of Maharashtra State for academic year 2008-09.**

2.3.2 For Outside Maharashtra State (OMS) candidates

(Refer rule no. 3.2 for the definition of Outside Maharashtra State Candidates)

1. Candidate should be an Indian National and should possess basic qualification as specified in rule no. 2.1.

2. Appeared for CAT(conducted by IIMs)/JMET(conducted by IITs)/MAT(conducted by AIMA in February 2008)/ ATMA(conducted by AIMS)/ XAT(conducted by XLRI) for seeking admission to MBA/MMS in the academic year 2008-09. **Such candidates[#] are required to appear for GD &PI conducted by the Competent Authority of Maharashtra State for academic year 2008-09.**

OR

Appeared for the Common Entrance Test (MAH-MBA/MMS -CET 2008), GD & PI conducted by the Competent Authority of the Maharashtra State for the academic year 2008-2009.

Note:

- [@] To become eligible for admission the candidate should score 20 or more marks in MAH-MBA/MMS-CET 2008 **OR** equivalent score of 20 marks or more in the All India CET (CAT/JMET/ATMA/XAT/MAT(conducted in February 2008))
- # MS & OMS Candidates who have appeared for CAT/JMET/MAT (conducted in February 2008)/ATMA/XAT and seeking admission to MBA/MMS course against All India Seats coming under CAP must fill in & confirm the application form for the CET i.e. MAH-MBA/MMS CET 2008 as per the procedure outlined in Annexure-I. Only such candidates will be permitted to appear for the GD & PI conducted by Competent Authority of the State of Maharashtra and will be eligible to participate in the Centralized Admission Process (CAP).

2.4 Eligibility[@] Criteria for admission to J & K migrant candidates:

(Refer rule no. 1.3.2 for the definition of J & K Migrant Candidates)

1. Candidate should be an Indian National and should possess basic qualification as specified in rule no. 2.1.

AND

2. Appeared for the Common Entrance Test (MAH-MBA/MMS -CET 2008), GD & PI conducted by the Competent Authority of the Maharashtra State for the academic year 2008-2009.

Note :

- [@] To become eligible for admission the candidate should score 20 or more marks in MAH-MBA/MMS-CET 2008 **OR** equivalent score of 20 marks or more in the All India CET (CAT/JMET/ATMA/XAT/MAT(conducted in February 2008))
- J & K Migrant Candidates who have appeared for CAT/ JMET / MAT (conducted in February 2008)/ATMA/XAT and seeking admission to MBA/MMS course against 15% All India Seats must fill in & confirm the application form for the CET i.e. MAH-MBA/MMS CET 2008 as per the procedure outlined in Annexure-I.

2.5 Eligibility[@] Criteria for admissions against seats for NRI/Foreign National/Foreign Student/PIO/Children of Indian workers in the Gulf countries:

1. Basic educational qualification as specified in rule no. 2.1.

2. Appeared for GMAT (conducted by GMAC, USA)/CAT (conducted by IIMs)/JMET (conducted by IITs)/MAT(conducted by AIMA conducted in February 2008) /ATMA(conducted by AIMS)/XAT (conducted by XLRI) for seeking admission to MBA/MMS for the academic year 2008-09. **Such candidates are required to appear for the GD &PI conducted by the Management of the respective institutes**

OR

Appeared for CET conducted by the agency (including Association of all colleges of a particular type in the State) approved by Pravesh Niyran Samiti, Bandra (E), Mumbai-51 for the academic year 2008-09. **Such candidates are required to appear for the GD &PI conducted by the Management of the respective institutes**

OR

Appeared for the Common Entrance Test (MAH-MBA/MMS-CET 2008), GD & PI conducted by the Competent Authority of the Maharashtra State for the academic year 2008-2009.

Note: [@] To become eligible for admission the candidate should score 20 or more marks in MAH-MBA/MMS-CET 2008 **OR** equivalent score of 20 marks or more in the All India CET(CAT/JMET/ATMA/XAT/MAT(conducted in February 2008))/in GMAT **OR** equivalent score of 20 marks or more in the CET conducted by the agency (including Association of all colleges of a particular type in the State).

2.6 Eligibility[@] Criteria for admission against Minority Seats/Institute Level Seats:

1. Candidate should be an Indian National and should possess basic qualification as specified in rule no. 2.1.
2. In case of Minority seats, the candidate should belong to the minority community/group for which the institute has secured minority status.
3. Appeared for GMAT (conducted by GMAC, USA only for NRI candidates) / CAT (conducted by IIMs) / JMET (conducted by IITs) / MAT (conducted by AIMA in February 2008) / ATMA (conducted by AIMS) / XAT (conducted by XLRI) for seeking admission to MBA/MMS for the academic year 2008-09. **Such candidates are required to appear for the GD &PI conducted by the Management of the respective institutes**

OR

Appeared for CET conducted by the agency (including Association of all colleges of a particular type in the State) approved by Pravesh Niyran Samiti, Bandra (E), Mumbai-51 for the academic year 2008-09. **Such candidates are required to appear for the GD &PI conducted by the Management of the respective institutes**

OR

Appeared for the Common Entrance Test (MAH-MBA/MMS-CET 2008), GD & PI conducted by the Competent Authority of Maharashtra State for the academic year 2008-2009.

Note:

1. [@] To become eligible for admission the candidate should score 20 or more marks in MAH-MBA/MMS-CET 2008 **OR** equivalent score of 20 marks or more in the All India

CET(CAT/JMET/ATMA/XAT/MAT(conducted in February 2008))/in GMAT **OR** equivalent score of 20 marks or more in the CET conducted by the agency (including Association of all colleges of a particular type in the State).

- 2 Candidates seeking admission against the Minority Seats in Minority Institutes will have to fulfill the additional eligibility criteria as specified in the Government Resolution (Ref. G.R. no. असंस-२००६/६३४/प्र.क्र.६३/२००६/३५ दि.११/६/२००६, this GR is available on the website.) and its amendments which may be published from time to time.

GENERAL NOTES:

1. Candidates securing **less than '20'** marks in MAH-MBA/MMS-CET 2008 and its equivalent score in GMAT/CAT/JMET/MAT (conducted in February 2008) /ATMA/ XAT/ Association CET/Any other equivalent CET will **not be eligible** to get admission to MBA/MMS/PGDBM/PGDBA course in the State of Maharashtra.
2. **Eligible NRI candidates** may be offered admission against the Institute Level Seats in Unaided Institutes. For detailed guidelines of Admission Process please refer Annexure III.
3. Details regarding MAH-MBA/MMS-CET 2008, the GD &PI conducted by the Competent Authority of the State of Maharashtra are given in Annexure -IV. Annexure-IV also gives distribution of marks (CET-200 marks + (GD, PI, PAR, WE)- 40 marks i.e. Total 240 marks).
4. **Candidates who remain absent for either the GD or the PI shall be treated as not eligible candidate for the admission and result of such candidates will not be declared and score card will not be issued i.e. it is mandatory for eligible candidate to attend both the GD and PI without fail.**
5. Any other combinations of Common Entrance Tests and GD,PI which is not specified in rules 2.2. to 2.6 shall be considered as INVALID for the purpose of admissions.
6. **Candidates who are appearing for MAT (conducted by AIMA) should note that the score of the MAT exam conducted in February 2008 alone shall be considered valid and will be accepted for the purpose of preparing merit list and admissions to MBA/MMS/PGDBM course.**
7. *Aggregate marks means the grand total of marks obtained by the candidate in subjects based on which the class declaration is made in the particular University from which the candidate is passing the qualifying examination.
8. **Candidates appeared for final year examination fulfilling the remaining eligibility criteria will be offered provisional admission subject to the condition that they will pass the examination with the required percentage of marks on or before **30th September 2008**. In case, the candidate fails to produce the results of the final year examination on or before 30th September 2008, then admission offered to such candidate automatically cancelled and the fees (tuition, development and other fees) paid by the candidate of the academic year 2008-09 will be forfeited.
9. Candidates aspiring to seek admission to the MBA/MMS/PGDBM/PGDBA courses should follow the instructions given in **Annexure-I** for filling up On-line Application form(s), appearing for CET-2008, appearing for GD & PI, Registration for CAP and filling up the option form etc.

3.0 Candidature Type and Home University for Candidates in CAP:

The Candidature Type and the Home University of the candidate plays an important role in the CAP. To be eligible as “Maharashtra State” candidate, candidate has to have type of candidature as Type A or B or C or D or E status. Type of candidature further decides their status of Home University. The Candidature Type and the Home University of the candidate can be determined as per the guidelines provided in the following table. **Candidates have to carefully follow the guidelines and select their Candidature Type and Home University properly while submitting the application form for MAH-MBA/MMS CET–2008.**

3.1 Type of Candidature for Maharashtra State candidates:

Sr. No.	Eligibility	Type of Candidature	Home University
1.	<p>Type A : Passing HSC <u>and</u> Qualifying examination (Bachelor’s Degree) from Maharashtra state.</p> <p style="text-align: center;">OR</p> <p>Passing Diploma in Engineering / Technology / Pharmacy <u>and</u> Qualifying examination (Bachelor’s Degree) from Maharashtra State.</p>	Type A	Non-Technical / Non Agricultural University in Maharashtra State from which the qualifying examination is passed.
<p>Example: A candidate who has passed HSC from Ahmednagar and qualifying examination from a college affiliated to Amravati University will have Type of Candidature as “A” and Home University as “Amravati University.”</p>			
	<p>Type A : Passing HSC from a school /college in Maharashtra <u>and</u> the Qualifying examination (Bachelor’s Degree) from ;</p> <ul style="list-style-type: none"> • Babasaheb Ambedkar Technological University (BATU), Lonere in Maharashtra state. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • Indian Institute of Technology (IIT) Mumbai 	Type A	Mumbai University
	<p>Type A: Passing the HSC from a School /college in Maharashtra <u>and</u> qualifying examination (Bachelor’s Degree) from Agricultural College/University in Maharashtra State.</p>	Type A	Non Technical / Non Agricultural University under the jurisdiction of which the Agricultural College is located in the State of Maharashtra.

	<p>Example :</p> <p>(i) A candidate passing HSC examination from a school / college in Maharashtra and the qualifying examination from an agriculture college in Kolhapur affiliated to Konkan Krishi Vidyapeeth Dapoli will have Type of Candidature as “A” and Home University as “Shivaji University.”</p> <p>(ii) A candidate passing HSC examination from a school / college in Maharashtra and the qualifying examination from an agriculture college in Jalgaon affiliated to Mahatma Phule Agricultural University, Rahuri will have Type of Candidature as “A” and Home University as “North Maharashtra University.”</p> <p>(iii) A candidate passing HSC examination from a school / college in Maharashtra and the qualifying examination from an agriculture college in Nagpur affiliated to Punjabrao Deshmukh Agricultural University, Akola will have Type of Candidature as “A” and Home University as “Nagpur University.”</p> <p>(iv) A candidate passing HSC examination from a school / college in Maharashtra and the qualifying examination from an agriculture college in Aurangabad affiliated to Marathwada Agricultural University , Parbhani will have Type of Candidature as “A” and Home University as “Dr. Babasaheb Ambedkar Marathwada University.”</p> <p>Note: In the above illustration, the Agriculture colleges are selected at locations purely on imaginary basis for the purpose of illustration only.</p>		
	<p>Type A : Passing HSC examination from a school /college in Maharashtra and qualifying examination (Bachelor’s Degree) from Yashwantrao Chavan Open University, Nashik</p>	<p>Type A</p>	<p>Non Technical / Non Agricultural University under the jurisdiction of which the guidance centre of Yashwantrao Chavan Open University is located.</p>
	<p>Example:A candidate passing HSC examination from a school / college in Maharashtra and the qualifying examination from Yashwantrao Chavan Open University, Nashik and having guidance centre at Jalna will have Type of Candidature as “A” and Home University as “Dr. Babasaheb Ambedkar Marathwada University.”</p>		
	<p>Type A : Passing HSC examination from a school /college in Maharashtra and qualifying examination (Bachelor’s Degree) from Maharashtra University of Health Sciences (MUHS) , Nashik.</p>	<p>Type A</p>	<p>Non Technical / Non Agricultural University under the jurisdiction of which the College of passing the qualifying examination is located.</p>
	<p>Example : A candidate passing HSC examination from a school / college in Maharashtra and the qualifying examination from Medical College in Miraj will have Type of Candidature as “A” and Home University as “Shivaji University.”</p>		
	<p>Type A : Passing HSC examination from a school /college in Maharashtra and qualifying examination (Bachelor’s Degree) from a college in</p>	<p>Type A</p>	<p>Non Technical / Non Agricultural University under the jurisdiction of which the College of</p>

	Maharashtra state affiliated to S.N.D.T. Women's University.		passing the qualifying examination is located.
	Example : A candidate passing HSC examination from a school / college in Maharashtra and the qualifying examination from a college in Nashik affiliated to S.N.D.T. Women's University will have Type of Candidature as "A" and Home University as "Pune University."		

2.	Type B: Passing HSC and / or qualifying examination (Bachelor's Degree) from outside Maharashtra state and Candidate/Father or Mother or Husband of the candidate is Domiciled by ' Residence ' in the State of Maharashtra.	Type B	Non-Technical / Non Agricultural University in Maharashtra state under the jurisdiction of which the Head Quarter of the Authority issuing the domicile certificate is situated in the State of Maharashtra.
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Example : A Candidate who has passed HSC from Nanded and qualifying examination from a college affiliated to Calicut University and the Father of the candidate is issued with a Maharashtra Domicile Certificate from Nagpur Authority will have Type of Candidature as "B" and Home University as "Nagpur University."

Note: These candidates should produce the Domicile Certificate of Candidate/Father or Mother or Husband of the candidate at the time of submission of "Application form for Admission".

3.	Type C : Passing HSC and/or qualifying examination (Bachelor's Degree) from outside Maharashtra state and Father/Mother of the candidate/candidate himself/herself is an employee of the Government of India or Government of India Undertaking who is posted and reported to duty in Maharashtra State before the last date for submitting the application for Admission.	Type C	Non Technical/Non Agricultural University in Maharashtra state under the jurisdiction of which the place of posting of Father/Mother/candidate (who is a Government of India or Government of India Undertaking employee) is situated.
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Example: A candidate who has passed HSC from New Delhi and qualifying examination from a college affiliated to Bangalore University and whose Mother/Father is an employee in a Nationalised Bank located in Pune will have Type of Candidature as "C" and Home University as "Pune University."

Note: These Candidates should produce Certificate in the proforma "D" regarding the employment status of themselves / Father/ Mother at the time of submission of "Application form for Admission". Such Candidates will not be able to claim provision of Backward Class Category candidates and candidates shall be treated as GENERAL/OPEN candidates

4.	Type D: Passing HSC and / or qualifying examination (Bachelor's Degree) from outside Maharashtra state and Father / Mother of the candidate /	Type D	Non Technical / Non Agricultural University in Maharashtra state under the jurisdiction
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	candidate himself / herself is an employee of the Government of Maharashtra / Maharashtra Government Undertaking who was on deputation to a place outside the Maharashtra state and returned back to Maharashtra after completing deputation and reported for duty in Maharashtra state before the last date for submitting the application for Admission.		of which the place of posting of Father / Mother / candidate (who is a Government of Maharashtra / Maharashtra Government Undertaking employee who was on deputation to a place outside the Maharashtra state) is situated.
<p>Example: A candidate who has passed HSC from Kolhapur and qualifying examination from a college affiliated to Delhi University and whose father is an Employee in Law & Judiciary Department of the Government of Maharashtra who was on Deputation to Hon'ble Supreme Court, New Delhi and returned back to Maharashtra and reported for duty at Mumbai will have Type of Candidature as "D" and Home University as "Mumbai University."</p> <p>Note: These Candidates should produce Certificate in the proforma "E" regarding the employment status of themselves / Father/ Mother at the time of submission of "Application form for Admission".</p>			
5.	Type E : Passing HSC <u>and</u> qualifying examination (Bachelor's Degree) from Maharashtra state and Father / Mother of the candidate / candidate himself / herself is State Govt. / Maharashtra State Govt. undertaking employee who is transferred and reported for duty to a place in another University area from the place of passing the qualifying examination of the candidate before the last date for submitting the application form for Admission and the candidate intends to shift to the University area where the Father / Mother /candidate is posted.	Type E	Non-Technical / Non Agricultural University in Maharashtra state under the jurisdiction of which the place of posting of Father / Mother of the candidate / candidate is situated.
<p>A candidate who has passed HSC from Nanded and qualifying examination from a school/ college affiliated to Pune University and whose father is an Employee in Higher and Technical Education Department of the Government of Maharashtra who has transferred to Mumbai and reported for duty at Mumbai. Such candidates will have Type of Candidature as "E" and can opt for Home University as <u>either</u> "Mumbai University" <u>or</u> "Pune University".</p> <p>Note: Such Candidates should produce Certificate in the pro forma "E" regarding the employment status of themselves / Father/ Mother at the time of submission of "Application form for Admission", if they wish to claim as type E candidature.</p>			

Note: Candidates who are eligible for Maharashtra State Seats as well as J & K Migrant Seats are allowed to claim for either Maharashtra State seats or J & K Migrant seats as per their choice at the time of submission of

“Application form for Admission”. Such candidates can not claim for both of these quotas. *If the candidate applies for both quota then he/she shall be treated as J&K candidate and his/her name will not appear in the merit list of Maharashtra State candidate.*

3.2 Type of Candidature for Outside Maharashtra State candidates

Sr. No.	Eligibility	Type of Candidature	Home University
1.	<p>Type OMS : (Indian National candidates not covered under rule no. 3.1) Passing HSC examination and / or the qualifying examination (Bachelor’s Degree) from a college located outside Maharashtra state affiliated to any University which is not in Maharashtra State and not satisfying any of the conditions stated in Sr. No. 2, 3, 4, 5 (i.e. Type B,C,D,E) above as regards to parent’s status.</p> <p style="text-align: center;">OR</p> <p>Passing HSC examination from a school in Maharashtra and the qualifying examination (Bachelor’s Degree) from a college located outside Maharashtra state affiliated to S.N.D.T. Women’s University and not satisfying any of the conditions stated in Sr. No. 2, 3, 4, 5 (i.e. Type B,C,D,E) above as regards to parent’s status.</p>	OMS (Outside Maharashtra State)	Any other University

In brief, candidate will have type of candidature as “**Outside Maharashtra State**” if the Indian National candidate passes **either HSC or Qualifying examination or both the examinations** from a college located outside Maharashtra state within India **AND the candidate does not satisfy conditions of being either of the Type B, C, D or E candidature of rule 3.1.**

3.3 Jurisdiction of the Non Technical and Non Agricultural Universities in Maharashtra State:

The following table shows the details about the Non Technical and Non Agricultural Universities in Maharashtra State along with their Head Quarters and their Jurisdiction.

S.No.	University	Head Quarter	Jurisdiction
1.	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad	Aurangabad, Beed, Jalna, Osmanabad
2.	Swami Ramanand Teerth Marathwada University	Nanded	Hingoli, Latur, Nanded, Parbhani
3.	Mumbai University	Mumbai	Mumbai City, Mumbai Suburban, Ratnagiri, Raigad, Sindhudurg ,Thane
	Dr. Babasaheb Ambedkar Technological University	Lonere	
4.	North Maharashtra University	Jalgaon	Dhule, Jalgaon, Nandurbar
5.	Pune University	Pune	Ahmednagar, Nashik, Pune
6.	Shivaji University and Solapur	Kolhapur/	Kolhapur, Sangli, Satara ,Solapur

	University	Solapur	
7.	S.G.B. Amravati University	Amravati	Akola, Amravati, Buldana, Washim, Yavatmal
8.	R.T.M. Nagpur University	Nagpur	Bhandara, Chandrapur, Ghadchiroli, Gondia, Nagpur, Wardha
9.	S.N.D.T. Women's University	Mumbai	All over India Jurisdiction.

4.0 Allocation and Reservation of seats:

Break up of the seats available for admission through CAP (ref. rule no. 1.3) for all the types of Institutes is shown below.

Sr. No.	Type of Institute	No. of seats in % of sanctioned intake				
		Maharashtra State Seats		All India Seats	Institute Level seats	Minority community /group seats
		Home University area candidates	Other than Home University area candidates			
1.	University Departments- Amravati, Aurangabad, Jalgaon, Nagpur, Pune, Nanded, Kolhapur and Jannalal Bajaj Institute of Management Studies, Mumbai.	70%	15%	15%	---	---
2.	Government Institute (Sydenham Institute of Management and Research & Entrepreneurship Education, Mumbai)	70%	15%	15%	---	---
3.	University managed Institutes (Jankidevi Bajaj Institute of Management Studies, SNTD Women's University, Mumbai), only for woman candidates.	85% (State Level seats) Women Candidates passing qualifying examination from any University in the state of Maharashtra are eligible under this provision.		15%	---	---
4.	Unaided Non-Minority Institutes	70% of MS seats (i.e. 65% of SI) coming under CAP	30% of MS seats (i.e. 65% of SI) coming under CAP	15%*	20%*	---

5.	Unaided Minority Institutes	* of the seats coming under CAP	* of the seats coming under CAP	* of the seats coming under CAP	* of the seats of the sanctioned intake
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- * The % will be decided by State Government/Directorate of Technical Education as per the proposals of different institutes.
- For the Institute, Jankidevi Bajaj Institute of Management, SNDT Women's University, Mumbai two types of seats are available for women candidates i.e. 85% seats of the sanctioned intake are available as State level seats for women candidates of Maharashtra state (including all Universities of Maharashtra State) and 15% seats of the sanctioned intake are available as All India Seats for women candidates.
- **There shall be no reservation for Backward Class Category Candidates in Unaided Minority Institutes.**

4.1 Reservation for Backward class Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State (Type A to E as given in Table given in Rule 3.1 i.e. MS candidates) are as per the details in table below. The percentages of reservation are the percentages of the seats available for Maharashtra candidates (Maharashtra State seats) which are coming under the purview of the Competent Authority in the Government/Government Aided/University Department institutes/Unaided Non-Minority Institutions.

Backward class candidates shall claim the category to which they belong at the time of submission of CAP application form for Admission. These are the minimum percentages of reservation exclusive of the backward class candidates securing allotment through General Merit.

Sr. No.	Type of Reservation	Percentage of reservation
1	Scheduled Castes and Scheduled Castes Converts to Buddhism (SC)	13.0%
2	Scheduled Tribes including those living outside specified areas (ST)	7.0 %
3	Vimukta Jati & Denotified Tribes (VJ/DT) i.e. NT(A)	3.0%
4	Nomadic Tribes– 1 (NT-B)	2.5%
5	Nomadic Tribes– 2 (NT-C)	3.5%
6	Nomadic Tribes– 3 (NT-D)	2.0%
7	Other Backward Classes (OBC)	19%
Total		50%

Candidates belonging to **Special Backward Class (SBC)** will be offered reservation up to 2% of the seats, available for Maharashtra candidates (Maharashtra State seats) which are coming under the purview of the Competent Authority subject to **condition that seat remain vacant in the reserved category at the end of stage-I of allotment logic.**

Note:

1. All the candidates claiming the reservation for backward classes should produce “**Caste certificate**” in the name of the **candidate** issued by the **Executive Magistrate/Metropolitan Magistrate in Maharashtra State clearly mentioning the Category of the candidate and also the remark that the caste is recognised as backward class category belonging to the State of Maharashtra at the time of submission** of CAP application form for the Admission to MBA/MMS course.
2. The candidates belonging to VJ/DT (NT(A)), NT(B), NT(C), NT(D), OBC and SBC categories should produce “**Non Creamy layer Certificate**” issued by Sub Divisional Officer / Deputy Collector of the district in addition to the caste certificate at **the time of submission** of CAP application form for the Admission. The “**Non Creamy layer Certificate**” should be valid upto 31st March 2009. In case, if these candidates are not able to produce the Non Creamy layer certificate at the time of submission of CAP application form for the Admission, then such candidates will be treated as GENERAL category candidates and such candidates will not be able to claim on reserved seats in the admission process.
3. As of date, the Caste validity certificate is not required to be submitted for the MS candidates belonging to Backward Class category at **the time of submission** of CAP application form for the admission, however the same may be required to be produced to substantiate the claim made by the candidate, if the directives to that effect are issued by the Competent Authority even at a later date.
4. Seats under reserved category in MS seats are to be offered to the Backward Class candidates belonging to the Maharashtra state only and no OMS candidate belonging to Backward Class will be admitted against these seats.

4.2 Reservation for Physically handicapped Candidates :

- a) As per the provisions in **Clause 39 of Equal Opportunities, Protection of Rights and Full Participation Act, 1995**, three (3) per cent seats of total sanctioned intake capacity **of all the institutes** shall be reserved for physically handicapped candidates. ***These seats shall be within the sanctioned intake of the institute and reserved only for Maharashtra State Candidates having type A-E as mentioned in Table of rule 3.1.***

Out of the three percent reservation for physically handicapped candidates:

- **PH-1** : Visually impaired (blind) candidates (P1)
- **PH-2** : Speech & hearing impaired (dumb and deaf) candidates, (P2)
- **PH-3**: Candidates with orthopedic disorders and learning disabilities, Dyslexia, Dyscalculia, Dysgraphica, Spastic (P3).

Certificate required: The candidate shall produce a certificate, in the prescribed proforma, "F", from the Director, All India Institute of Physically Handicapped, Mumbai **or** Dean/Civil Surgeon of **the Government / CIVIL HOSPITALS** normally located at the District Headquarters, regarding his or her physical disability, and ability to undergo all parts of syllabus for the normal course. Candidates suffering from Dyslexia, Dysgraphica & Dyscalculia are required to produce certificate(proforma F-1) issued by the 'Learning Disability Clinic, Lokmanya Tilak Municipal General Hospital, Sion, Mumbai-22'.

Note:

1. The percentage of Handicap should not be less than 40% and the nature of disability should be permanent. (Proforma F & F-1).
2. Allotment of the seats reserved for the Physically Handicapped candidates shall be done on the combined merit list of such candidates. These seats are available in home university area seats only.
3. It should be noted that the Physically Handicapped candidates on admission to MBA/MMS/PGDBM course will not be given any exemption or additional facilities in the academic activities other than those which may be provided by the respective Universities.

5.0 Selection basis and Selection Procedure adopted for admission:

5.1 Assignment of merit number:

5.1.1 Merit Number:

a) **Maharashtra State Seats:** Each Maharashtra State candidate who has **secured 20 marks or more in the MAH-MBA/MMS-CET 2008 and appeared for the GD & PI** will be assigned a State level Merit Number, a Home University area Merit number, Category merit no. (as applicable) etc.

b) **All India Seats:** Each All India candidate who has secured 20 marks or more in MAH-MBA/MMS CET 2008 and appeared for GD & PI conducted by Competent Authority of Maharashtra State **OR** secured equivalent score of 20 marks or more in CAT/JMET /ATMA/XAT/MAT(conducted in February 2008) **and appeared for the GD & PI** conducted by Competent Authority of Maharashtra State will be assigned a State level merit number.

c) **J & K Migrant Seats:** Each J & K Migrant candidate who has appeared **and secured 20 marks or more in the MAH-MBA/MMS-CET 2008 and appeared for GD & PI conducted by Competent Authority of Maharashtra State** will be assigned a State level J&K Merit Number.

Important Note:

- MAH-MBA/MMS-CET 2008 marks will be displayed in terms of percentile on the scorecard of MAH-MBA/MMS-CET 2008 conducted by the Competent Authority of Maharashtra State for the academic year 2008-2009.

- In case of candidate seeking admission against All India Seats, the merit list will be prepared based on the highest of the scores obtained by the candidate either in All India Entrance Examinations (after conversion to its MAH-MBA/MMS-CET 2008 equivalent score) or in the MAH-MBA/MMS-CET 2008 examination. In the case of MS Candidates seeking admission against All India Seats, score of only All India Entrance Examinations (after conversion to its MAH-MBA/MMS-CET 2008 equivalent score) shall be considered for preparing the merit list.
- The Competent Authority of Maharashtra State reserves the right to prepare the inter-se-merit list for **All India (MS & OMS)** candidates based on the above criteria.
- Separate merit list will be prepared for admission against the Maharashtra state seats (Home University and State level), All India Level Seats (State level) and J&K migrant (State level) candidates.

5.1.2 Relative merit in case of equal marks:

In the case of candidates securing equal final MAH-MBA/MMS-CET 2008 Score, (i.e. CET+GD+PI+WE+PAR) their relative merit will be determined on the basis of the following order of preference:

- a) When the final MAH-MBA/MMS-CET 2008 scores are the same, the candidate with higher marks in the CET written examination will get preference.
- b) When the final MAH-MBA/MMS-CET 2008 score and also the marks in the CET written examination are the same, the candidate with higher marks in PI will get preference.
- c) When the final MAH-MBA/MMS-CET 2008 score, the marks in CET written examination, and also the marks in PI are the same, the candidate with higher marks in GD will get preference.
- d) When the final MAH-MBA/MMS-CET 2008 score, the marks in CET written examination, the marks in PI, and also the marks in GD are the same, the candidate with higher percentage of marks scored in the aggregate at the HSC (Std. XII) or its equivalent examination will get preference.
- e) When the final MAH-MBA/MMS-CET 2008 score, the marks in CET written examination, the marks in PI, the marks in GD, and also the percentage of marks in the HSC Exam or its equivalent examination are the same, the candidate with higher percentage of the marks scored in the aggregate at the SSC (Std. X) or its equivalent examination will get preference.

5.1.3 The seats will be allotted to the candidates strictly on the basis of their merit number in the respective merit list (i.e. University Area / State level / OMS candidates / J&K migrant candidates etc.), options given by the candidate and the number of seats available for that candidate during the process of allotment.

5.2 Selection basis:

- a) A candidate desirous of seeking admission through CAP should fulfill the eligibility criteria as laid down in Rule 2.0 above.
- b) The candidate's name should figure in the concerned merit list (Respective University level / State level General Merit list / All India merit list / J&K migrant merit list) prepared for admission.
 - ◆ The candidate should note that the provisional results of CET will be declared before commencement of the GD and PI as well as the provisional results of CET, GD, PI, PAR and WE will be displayed on Internet at <http://www.dte.org.in/mba>. **It shall be responsibility of the candidate to keep abreast of notifications displayed on the official website www.dte.org.in/mba from time to time and follow the instructions given therein.**

- ◆ In case the details pertaining to the Home University, Type of candidature, Category of reservation etc. claimed by the candidate on his / her application is **not correctly depicted in the provisional result, then the candidate has an opportunity to correct the same by reporting to the concerned ARC authority** along with documentary proof (Photo copy of the filled CET application form) **within the time as specified in the schedule** (Grievance period) from the date of display of *provisional* results. However, **Candidate's request/representations regarding change of the backward class category, status of home university and type of candidature will not be considered as complaints/grievances and will not be taken into consideration.**
- ◆ Failing to get necessary correction within the grievance period, the candidate loses the chance to get the corrections done later and he/she will have to take part in the CAP as per the result declared.
- ◆ **If at a later stage it is found that, the candidate has furnished wrong information and/or submitted false and/or forged documents then the candidate shall lose claim on the admissions. He/she shall forfeit the entire fees of the course and also liable for legal/penal action.**
- ◆ For obtaining **duplicate CET Score card**, candidate should apply **through the Head of the Institute** where the candidate has secured the admission to the Director of Technical Education, Mumbai with a fees of Rs. 200/- in cash or by Demand Draft in favour of 'Director of Technical Education, Mumbai.' Institute will receive duplicate CET Score card from the office of Directorate of Technical Education within seven working days from the date of receipt of the application for the same. **For receiving the duplicate score card by registered post, the Institute must enclose a self-addressed (at least of 9.5" X 4.5" size) envelope affixed with postal stamps of Rs.25/-.**

6.0 Centralized Admission Process (CAP):

For the academic year 2008-09, the Competent Authority shall conduct total Four (4) rounds of Centralized Admission. The CAP shall consist of first three (3) rounds by Centralized Allotment wherein eligible candidates will fill separate Online Option forms for respective rounds. Fourth round of CAP shall be conducted by way of counseling only for the eligible Maharashtra State candidates. Details of eligibility for each round of CAP, method of reporting after each round, availability of seats for each round and such other details are given in the **Annexure-I**.

Various steps in the process of admission to MBA/MMS/PGDBM/PGDBA courses are also given in the **Annexure-I**. The steps include purchase of Information brochure, filling up & confirmation of Online Application form, appearing for CET, GD & PI, filling up & confirmation of Option form for Rounds of Centralized Allotment and Reporting etc.

Candidates are requested to read carefully the details of CAP given in the Annexure-I and follow instructions given therein. **Annexure-II** gives various documents needed by the candidate while attending the CAP.

The Competent Authority shall allot the seats coming under its purview i.e. of the MBA/MMS courses and PGDBM course at SIMSREE, Mumbai. The seats of PGDBM (except of SIMSREE) and PGDBA courses will be filled by the respective institutes running these courses.

Summary of “Rules of Reporting” in the CAP process:

CAP Round No.	No. of Options to be filled in	No. of the option allotted for which confirming Admission is Mandatory	Remarks
First	15 options (Min. 1 and Max. 15)	Any one of the first FIVE options	Candidate has to confirm the admission, if he/she gets allotment of any one choice from first five options. Such candidates will not be able to participate in further rounds of CAP i.e. Round-II,III &IV, irrespective of the fact that such candidate confirms the admission or not. Other candidates who have got allotment between options 6~15 may also confirm the admission if he/she wishes so, however such candidate will not be able to participate in further rounds of CAP i.e. Round-II,III &IV.
Second	20 <i>fresh options</i> (Min. 1 and Max. 20)	Any one of the first Seven options	Candidate has to confirm the admission, if he / she gets allotment of any choice from first Seven options. Such candidates will not be able to participate in further rounds of CAP i.e. Round-III &IV, irrespective of the fact that such candidate confirms the admission or not. Other candidates who have got allotment between options 8~20 may confirm the admission if he/she wishes so, however such candidate will not be able to participate in further rounds of CAP i.e. Round-III &IV.
Third	25 <i>fresh options</i> (Min. 1 and Max. 25)	Any one of the options allotted	Candidate has to confirm the admission, if he/she gets allotment of any one of the options, such candidate will not be able to participate in last round of CAP i.e. Round-IV, irrespective of the fact that such candidate confirms the admission or not.
Fourth round by Counseling	---	Seat available will be offered to candidates eligible to participate in Round-IV as per inter se merit.	No seat tag of reservation shall be maintained in this round. All available seats will be offered only to Maharashtra State candidates who are eligible to participate in CAP Round-IV.

For details refer “Rules of Reporting” given in Annexure-I.

6.1: CAP Rounds for Maharashtra State candidates

6.1.1 CAP Rounds I/II: Direct Allotment

Allotment of seats for Home University seats and State level seats for other university candidates coming under CAP is carried out as per the logic explained in the rule 6.1.4. Stage-I and Stage-II shall be used for CAP Round –I where as Stage-I to Stage-V shall be used for CAP Round-II.

The seat tag i.e. Reserved, PH, HU, OHU etc. shall be maintained till CAP Round-II. The number of the seats, type of seat tag etc. will be made available to the eligible candidates before filling up of the option form for CAP rounds I and II.

6.1.2 CAP Rounds III: Direct Allotment

During this round of admission by allotment, no seat tag will be applied i.e. available Maharashtra State Seats shall be treated as GENERAL seats and shall be allotted solely on the basis of inter-se merit of eligible MS candidates without any reference whatsoever to the category of the candidate(s) (open/reserved) or the category to which the vacant seat belongs (such as Home University, other than Home University, Backward Class, Physically Handicapped etc).

6.1.3 CAP Round IV- Admission by Centralized Counseling:

CAP Round-IV of admission will be conducted only for eligible Maharashtra State Candidates whose names have appeared in Maharashtra State Merit list (subject to eligibility of participation as set out in the Annexure-I). During this round of admission by Counseling, no seat tag will be applied i.e. seats available shall be treated as GENERAL seats and shall be allotted solely on the basis of inter-se merit of eligible MS candidates without any reference whatsoever to the category of the candidate(s) (open /reserved) or the category to which the vacant seat belongs (such as Home University, other than Home University, Backward Class, Physically Handicapped etc) and also all the vacant All India Level Seats shall be treated as GENERAL seats and will be offered to MS candidates (from Maharashtra State Merit list as stated above).

General Notes:

- Allotment for Home University seats and State level seats will be carried out as per *inter se* merit of University area merit list / Maharashtra State merit list respectively of CAP Round-I, II.
- Seats will be allotted to candidates as per their *inter se* merit, as per the options filled in the online option form and the number of seats available at that point of time in the stage of CAP Round-I, II, III.
- All candidates eligible for a particular stage of allotment will be considered for allotment for a seat in that stage even if they have been allotted / not allotted a seat in the previous stage.
- During the allotment of any stage, the candidate may get upward shift in the allotment with reference to the options filled by the candidate in the online option form according to availability of seats at that point of time.
- All reserved category candidates (including SBC in their original category) shall be considered for allotment (whether they are allotted any seat in earlier stage or not) in all stages.
- Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment and as per *inter se* merit.

- Allotment against the first available option in the order of options filled in the online option form is retained as final allotment.
- The allotment will be made available on DTE Website <http://www.dte.org.in/mba>. The allotment list displayed will show only the provisional allotment offered to the candidates.
- **No personal communication /Allotment letters in this regard will be issued to the concerned candidates.**
- The logic for the following stages will be implemented using computer software for the direct allotment.
- The candidates securing allotment are required to confirm the admission by reporting at the institute mentioned in allotment along with the original certificates needed for admission on or before the last date specified for the same. **No personal communication in this regard will be issued.**

6.1.4 Logic for allotment for CAP Rounds:

The seats available for the implementation of this logic will include the Home University area seats and Other than Home University area seats for other university area candidates coming under the purview of Competent Authority for the seats of Maharashtra State quota.

Stage –I: For all the MS candidates

- All the candidates (open / reserved / male / female) of all the categories shall be considered for allotment as per their University area / State level *inter se* merit.
- **Backward class category** candidates shall be considered for allotment in open category seat by virtue of their merit or in their respective category of reservation if open category seats are not available at their merit.
- **SBC category** candidates shall be considered for allotment in open category by virtue of their merit, or, in their original category of reservation, if open category seats are not available as per their merit.
- **Physically handicapped category** candidates shall be considered for allotment for the seats reserved for them in their **respective Home University area seats** by virtue of their merit or in open category as per their inter-se merit if the **respective Home University area seats** reserved for physically handicapped candidates are not available as per their merit.

Stage -II: For Special Backward Class category candidates

- On completion of Stage-I, if any of the backward class categories mentioned above, does not get the required number of candidates for the seats coming under Home University area for the percentages laid down, the seats so remaining vacant shall be allotted to all the candidates of Special Backward Class (SBC) category, as per their university area *inter se* merit, limited to the extent of two per cent seats of sanctioned intake capacity for the course in various institutes if available.
- The seats to be offered to SBC candidates shall be made available from any of the categories of reservation wherever vacancies exist after Stage-I.
- During this allotment, the SBC category candidates already allotted with a seat may get upward shift in their allotted position according to availability of vacancies and the options filled.
- **This stage will be carried out for Home University area seats only.**

Stage -III: For respective groups of Backward Class category candidates

- On completion of Stage -II, the seats remaining vacant in the respective group of categories as mentioned below, shall be allotted to candidates from the respective group with reference to their university area / State level *inter se* merit, by adopting the procedure as mentioned below, for each of the group:

Group 1: i) Scheduled Castes and Scheduled Castes converted to Buddhism (SC)
ii) Scheduled Tribes including those living outside the specified areas (ST)

Group 2: i) Vimukta Jati (VJ) / Denotified Tribes (DT) NT(A)
ii) Nomadic Tribes (NT-1) NT(B)

Group 3: i) Nomadic Tribes 2 (NT-2) NT(C)
ii) Nomadic Tribes 3 (NT-3) NT(D)
iii) Other Backward Class (OBC)

- During this allotment, the candidates may get upward shift in their allotted position according to availability of vacancies and the options filled.
- Due to upward shifts, the vacancies created shall be allotted by running the complete iteration from top of the merit list for the respective group.

Stage-IV: For all Backward Class category candidates

- Seats remaining vacant in Backward Class categories after completion of Stage -III, shall be made available to the candidates of all the backward class categories together, on the basis of their Home University Area / State level *inter se* merit.
- The backward class category candidates already allotted in Stage-I & III shall be tried for allotment on upward choices.
- During this allotment, the candidates may get upward shift in their allotted position according to availability of vacancies and the options filled.
- Due to upward shifts, the vacancies created shall be allotted by running the complete iteration from top of the University area / State level merit list of all backward class categories combined together.

Stage -V: For all the candidates without any reservation

- After completion of Stage-IV, the seats remaining vacant, if any, shall be allotted with reference to University level / State level *inter se* merit of all the candidates (open/reserved) in the University level / State level for allotment against upward choice.
- Candidates already allotted in Stage-I, II, III and IV shall be tried for allotment on upward choices.
- During this allotment, the candidates may get upward shift in their allotted position according to availability of vacancies and the options filled.
- Due to upward shifts, the vacancy created shall be allotted by running the complete iteration from top of the University level / State level *inter se* merit list of all categories combined together.

6.2 CAP Round-I/II/III: Direct allotment for All India seats-

- **There shall be three rounds of Direct allotment of CAP for All India candidates. Refer Annexure-I for details of eligibility for each round, procedure for applying etc.**
- **All such All India Seats, which may fall vacant for whatsoever reason till the start of Round-IV, shall be treated as GENERAL seats and will be made available to eligible Maharashtra State candidates of CAP round-IV.**
- The direct allotment of seats will be done through computer as per inter se the merit of the candidate, options filled by the candidate and the availability of the seats at that point of time during the process of allotment.
- The best possible option is retained as final allotment. The final allotment list will be displayed on DTE website <http://www.dte.org.in/mba> as per the schedule.
- In case of Maharashtra State candidates, who have applied both as a All India candidate (on the basis of All India CET score) and Maharashtra State candidate (on the basis of MAH-MBA/MMS-CET 2008 score) will have to fill in only one Option form. His/her options will be considered for allotment for both the Maharashtra State seats as well as All India Seats as per inter se merit in the respective merit lists and **only one best possible option will be allotted.**
- All the candidates will have to report for admission to the Respective Institutes as per the schedule. **No personal communication in this regard will be carried out. It will be the responsibility of the candidate to see their allotment on the given website.**
- Candidates securing allotment will confirm the admission by reporting at the Respective Institutes mentioned in allotment list with the original certificates needed for admission and on payment of full fees on or before the last date specified for the same. Refer Annexure-III for details of CAP rounds, reporting etc.
- The admission is confirmed only after scrutiny of documents and payment of the entire fees as prescribed by the respective institute and also approved by the Shikshan Shulka Samiti.

6.3 Admission Round by Counseling for J&K Migrant candidates:

- The Director, Sydenham Institute of Management Studies & Research and Entrepreneurship Education (SIMSREE), B Road, Churchgate, Mumbai 400 020, Mumbai will act as the Admission Authority for these admissions.
- These admissions will be carried by counseling at Sydenham Institute of Management Studies & Research and Entrepreneurship Education (SIMSREE), B Road, Churchgate, Mumbai 400 020.
- Candidates seeking admissions against the seats reserved for the J&K migrants and whose names have appeared in the J & K merit list, are required to report to the **Director, Sydenham Institute of Management Studies & Research and Entrepreneurship Education (SIMSREE), B Road, Churchgate, Mumbai 400 020**, for admission as per the schedule.

- These admissions will be made strictly in the order of merit from amongst the candidates who are eligible for J & K migrant quota and who present themselves for admission at SIMSREE, as per the schedule, against the seats available in the various Institutes.
- **Candidates claiming admission against J & K migrant quota will have to produce evidence in support of their claims. Candidate failing to produce necessary certificates in ORIGINAL at the time of allotment by counseling will be considered not eligible and name of such candidate will be removed from the merit list of J & K Migrant candidates.**
- **Candidates reporting late for the admission or candidate, who remain absent, will not be considered for the allotment process and requests of such candidates regarding reconsideration will not be entertained under any circumstances**
- Candidates will have to confirm the admission accepted by him/her by paying the requisite amount of **fee to the respective institutes.**
- Admissions once confirmed shall be FINAL and candidates shall not be allowed to seek transfer of their admission to some other institution.

6.4 Admissions to Foreign Nationals/Foreign Students/Persons of Indian Origin/Children of Indian workers in the Gulf countries:

- a. These admissions will be made strictly as per merit on or before the commencement of academic session for the first semester / year for the current academic year.
- b. **The admission against these seats is permitted to the institutes only after the institute gets a certificate from AICTE regarding the availability of facilities for creation of supernumerary seats.**
- c. As on today no Government/University Managed/University Department has received permission from AICTE for creation **of supernumerary seats**. If such a permission is received on or before starting of academic year 2008-09, the same will be notified by the Directorate of Technical Education on the website: www.dte.org.in/mba and the admissions to such seats will be carried out by the Directorate of Technical Education, M.S., Mumbai
- d. For admissions to **Unaided Institutes** who have received permission by the AICTE to admit such candidates, aspiring candidates are required to contact to the Principals / Directors of the respective Unaided Institutes.
- e. If any seats available for Foreign nationals/Foreign Students/Persons of Indian Origin/Children of Indian workers in the Gulf countries remain vacant due to non-availability of eligible candidates for these seats, such vacant seats shall be kept vacant. **Under any condition these seats shall not be offered to any other candidates.**

7.0 Reporting at the Institute:

- After the display of allotment list in each CAP Round, candidates should report to the **“Respective Institutes”** as per the notified schedule of the admission process. (Refer Annexure-I for procedure & rules of reporting of each Round of Centralized Admission)
- Candidates shall report to the concerned institute with all original certificates needed to substantiate the claims made in the application regarding eligibility and reservation.

- After scrutiny of original documents at the concerned institute, the candidate will have to pay prescribed full fees immediately in the form **as prescribed by the concerned institute** and confirm the admission offered.
- The Director/Principal of the **respective Institute** is required to carry out “**Online Update**” of the confirmation of the candidate’s admission on website through their Institute login, at the time when the candidate is being admitted at the Institute.
- The system shall automatically generate letter of confirmation of the admission as an acknowledgement.
- The institute is required to take a printout of the acknowledgement and then the status of candidate will change to ‘Reported Candidate’.
- If a candidate fails to substantiate the claims made at the time of submitting the application form by submitting the necessary original documents and fails to pay the prescribed fees in full within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat immediately.

8.0 Seats remaining vacant after offering admissions through CAP:

The seats remaining vacant after offering admissions to the candidates who have come through Centralised Allotment Process will be filled in by the managements of the respective institutes. Admission authorities of the respective institutes have to process these admissions as per the guidelines given in Annexure -III.

9.0 Fees:

Candidates who have secured admission for the first year of MBA / MMS / PGDBM / PGDBA are required to pay the fees:

- At the Government/Aided/University Departments as approved by the State Government.
- At the respective private institute as approved by the Shikshan Shulka Samiti, Bandra (East), Mumbai.

9.1 Fees concession/reimbursement:

The concession (if any) in the tuition and development fees may be offered to following candidates.

- Maharashtra State candidates belonging to Reserved Categories
- Maharashtra State candidates belonging to Economically weaker sections

Reserved category candidates are required to submit Caste certificate, Non Creamy Layer Certificate (if applicable) for claiming fee concession. Similarly candidates belonging to Economically Weaker section will be required to submit the Income certificate from competent authority for claiming fee reimbursement. However, the directives issued by the State Government from time to time with regard to requirement of additional certificates and mode of fees reimbursement shall be binding on such candidate.

Note:

- a) The extent of fees concession, nature of fees concession (loan/scholarship), requirements of certificates etc. will be decided by the State Government and same shall be binding on the candidate.
- b) The details of the fees concession (if any) will be made available to aspiring candidates at the time of filling of Option Form for CAP Round-I.

9.2 Refund of Tuition, Development and Other fees after cancellation of admission secured through CAP rounds, Institute level round(s) and Vacancy Round(s) of admissions: Reference: AICTE Guidelines No- AICTE/Legal/04(01)/2007, April 2007 and Circular no.698 dt.24th August 2007 issued by Pravesh Niyantran Samiti, Mumbai.

The candidate who has been provisionally admitted may cancel admission by submitting an application in duplicate, in the prescribed pro forma - O and may request for refund of fees. The refund of fees as applicable shall be made in due course. It is made clear that such application for cancellation will be considered if and only if the admission is confirmed by paying the prescribed tuition fee and other fees in full and by submitting the original documents. Refund shall be made after deduction of the cancellation charges as shown below:

S.NO	SITUATION	REFUND
1.	Request Received before date of start of academic session & seat could be filled by the Institute before the cutoff date	Entire fee less Rs. 1000/-
2.	Request received after start of academic session & Seat could be filled by the Institute before the cutoff date	Entire fee less the Total fees (Tuition, Development & Hostel Fee) on pro rata basis
3.	Request received before/after start of academic session & seat could not be filled by the Institute	No Refund (except security deposit)

Note:

- Entire amount of Security/Caution Money Deposit is to be refunded to candidate.
- For calculation of amount on the pro-rata basis, one month shall be treated as one unit e.g. if the candidate cancels admission on third day after start of academic session & the seat is filled before the cutoff date, then cancellation charges will be the higher amount of (total fees)/12 or Rs. 1000/-.

10.0 Age limit:

There is no age limit for admission to first year of two year post graduate course in Management viz. MBA / MMS / PGDBM / PGDBA.

11.0 Miscellaneous:

- **There shall be no transfer of students at any stage from Govt./Govt. aided / University Department/ University managed/Unaided institute to any other institute in the Maharashtra and no transfer of students from any institute located outside Maharashtra to any institute in the Maharashtra.**
- The candidates are informed that the medium of instruction, for the MBA / MMS / PGDBM / PGDBA programmes in all the Universities in the State is **English**.
- At the time of seeking admissions, a candidate will be provisionally admitted to MBA / MMS programme at a college/an institute subject to the production of the Provisional Eligibility Certificate from the University to which the college/institute is affiliated or by which the College / Institute is recognized, and its subsequent confirmation by the University. **Each of the candidate is advised to ensure before applying for admission to the CET and the MBA /MMS/PGDBM/PGDBA programme in a particular University that he/she is eligible for admission to the programme as per the relevant Eligibility Rules of the University.**

Generally candidates passing qualifying degree examination by part time / correspondence course, or not passed in one sitting are not considered eligible by several Universities.

- The Head of the college / institution may refer a candidate to the appropriate medical authority to ascertain the physical fitness or otherwise before admitting him / her to the programme / the hostel, as per the requirements of the programme / the rules of the Hostel Admission.
- The Head of the college / institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.
- If the Admission Authority or an institution affiliated to/recognized by/or which is autonomous but is located in the area of jurisdiction of a University deliberately, willfully with an intention to defraud, makes admissions in excess of sanctioned intake of the institute as specified in these rules, except as provided for in these rules, the examination authority of the concerned university shall not allow such candidates admitted in excess of the sanctioned intake capacity, to appear at any of the relevant examinations unless explicitly permitted by the Competent Authority. The Competent Authority may consider to grant such an approval as it may deem fit for the excess admissions done.
- **Each of the candidates seeking admission to MBA/MMS and PGDBM at SIMSREE programme is required to give the undertaking at the time of verification of documents at the ARC.**

12.0 Conduct and Discipline

- Notwithstanding anything contained in these Rules, if the State Government, in consultation with the Competent Authority and after making such inquiry as it may deem fit, is of the opinion that the candidates resorted to serious malpractices or unfair means at the CET or that there is serious, substantial and conclusive evidence about the leakage of the question paper of the CET or that there was truth in charges of grave irregularities in the assessment of the answer sheets of the CET, the State Government may, by order, prescribe additional test or examination for the candidates who appeared at that CET and who sought allotment to the MBA/MMS/PGDBM programmes. The State Government may inter-se prescribe the manner in which the marks obtained at such re-test or re-examinations shall be taken into consideration in deciding the question of giving admissions and the revised programme the date, time and venue for conducting such re-test or re-examination in place of the CET.
- If any student studying in any MBA/MMS/PGDBM college/institute in the State is found indulging in antinational activities, or in activities that run contrary to the letter and spirit of the provisions of Acts and Laws enforced by the Government, or any activity that causes his / her behavior to be contrary to rules of discipline, will be liable to be expelled from the College / Institute forthwith without any notice by the Principal of the College / The Director of the Institute.
- If any of the statements made in application form or any information supplied by the candidate in connection with his / her admission is, at any time, found to be false or incorrect and willful suppression of facts, his / her admission will be cancelled forthwith. The fees will be forfeited and he / she may be expelled from the college / Institution by the Principal / The Director and prosecuted, if deemed necessary. An appeal against the order of cancellation of admission / expulsion, however, may be referred to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final and binding on all concerned.

- **Action against ragging: Maharashtra Prohibition of Ragging Act 1999 which is in effect from 15th May, 1999 has the following provisions for Action against Ragging**
 - a) Ragging within or outside of any educational institution is prohibited,
 - b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
 - c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
 - d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated, for further action. Where, on enquiry by the head of the educational institution, it is found that there is no substance, prima facie, in the complaint received, he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
 - e) If the Head of the educational institution fails or neglects to act in the manner specified in section “d” above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section “b” above.
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