



**DIRECTORATE OF TECHNICAL EDUCATION,  
MAHARASHTRA STATE**

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**Urgent By Speed Post**  
**Office Order**

**No. 2A/ADG/ADM/2008-2009/ARC/1919**  
**Date: 28.07.2008**

**Subject: Online Submission of CAP Application-cum-Option Form for the admission to the Direct Second Year of Four Year Degree Courses in Engineering/Technology and Pharmacy for the academic year 2008-2009**

Directorate of Technical Education, Maharashtra State has decided to have web based online software for receipt of the CAP Application-cum-Option form for the admission to the Direct Second Year of Four Year Degree Courses in Engineering/Technology and Pharmacy for the academic year 2008-2009.

Directorate of Technical Education, Maharashtra State has identified some institutions from the State for the work of the receipt of the Application-cum-Option Form herein after referred as "Application Form Receipt Centers" (ARC). The list of the ARCs is attached herewith as annexure. The Director/Principal of the identified institute should appoint one coordinator & one supporting staff for this activity and communicate their names, contact numbers & e-mail address to this Directorate at [narendra.b.patil@gmail.com](mailto:narendra.b.patil@gmail.com) immediately.

Directorate of Technical Education, Maharashtra State, Mumbai will pay Rs. 50/- (Rs. Fifty Only) per receipt of CAP Application-cum-Option form to the respective ARCs after successful completion of the admission process of the respective courses.

The distribution of this amount between staff & institute will be as follows :

| Sr. No. | Distribution | Designation of the personnel                                     |
|---------|--------------|--|
| 1.      | 50%          | Institute development /IRG fund                                  |
| 2.      | 5%           | Principal/Director/Chief Coordinator                             |
| 3.      | 7%           | ARC Coordinator  |
| 4.      | 10%          | Equal distribution amongst Data Verification Team/ Scrutiny Team |
| 5.      | 20%          | Equal distribution amongst Data Entry Operators                  |
| 6.      | 2%           | Administrative Officer/ Registrar                                |
| 8.      | 3%           | Clerks/Cashier/Telephone Operator involved in ARC activity       |
| 9.      | 3%           | Class IV staff involved in ARC activity                          |

The required training manual of the operation & procedure is available under ARC login page. Information Brochures are to be obtained from the concerned Regional Office of DTE.

The Minimum infrastructure required at ARC is as follows,

1. 5 Nos. Pentium IV or higher PC for Confirmation and 10 Nos Pentium IV or higher PC for submission of online CAP admission form.
2. Windows98/2000/XP/2003 Operating System with up to date security & service patches

3. Microsoft Office97/2000/XP/2003 at least on single machine
4. All the 15 machines should be connected through LAN with Internet facility
5. 2 Nos. DeskJet / LaserJet Printers with adequate number of cartridges and A4 size plain good quality papers.
6. Minimum 56.6/64 kbps Dialup/ISDN/Leased line with Proxy Server for Internet sharing on the entire 15 PCs. ( Instead of PSTN connection minimum 64kbps ISDN Connection should be made available wherever possible)
7. Counseling Hall with required facilities for Minimum 20 candidates.

All the Principals of the ARCs are hereby informed to make the above infrastructure ready and in working condition before the start of the receipt of the CAP admission form and they are required to setup separate facilitation center for submission of online application form as per requirement for smooth conduct of the receipt of the CAP admission form.

The Application Receipt Fee of Rs. 400/- (Rs. Four Hundred Only) is to be collected in cash. Hence the register of "Sale of Information Brochure" is to be maintained properly. The DD/PO of the collected amount is to be drawn in the name of "Director, Technical Education" payable at Mumbai, with the proof of "Sale of Information Brochure" ( Format Attached) , & is to be submitted to the concerned Regional Office of DTE by 16 Aug 2008.

**The ARCs, requiring training, are required to contact the concerned Regional Office of Technical Education for Training. The ARC Code and Password shall be send by email or through the concerned Regional Office. The password is to be changed immediately and should not be disclosed.**

For any further clarification, the coordinator of ARC should contact to this office on 022-22612139/22644861/22644859. The Message Box facility has been provided for sending the Messages, along with attachment, to the Regional Office and DTE Admin



(Dr S K Mahajan)

I/c Director, Technical Education  
Maharashtra State, Mumbai

Copy to:

1. Joint Director, Technical Education Regional Offices, Mumbai, Pune, Nashik, Aurangabad, Amravati, Nagpur for information & necessary action to circulate the Office order and impart training. The Regional Office Code and password is given to monitor the activity.
2. The Principal of the Application Receipt Center for information and necessary action.

## Annexure

List of Application form receipt centers selected for On-Line receipt of Application Cum Option forms for the admission to Direct Second Year Degree Courses in Engineering / Technology in Maharashtra State 2008-09.

| Sr. No.  | Location     | Name & Address of the Application Form Receipt Center (ARC)   |
|--|--------------|---|
| <b>Mumbai University, Mumbai.</b>                                |              |   |
| 1.   | Mumbai       | Government Polytechnic, Mumbai.<br>49, Kherwadi, Ali Yawar Jung Marg, Bandra (E), Mumbai-400051                                 |
| 2.   | Mumbai       | Vidyalankar Institute of Technology, Wadala(E), Mumbai-400037   |
| 3.   | Mumbai       | K. J. Somaiya Polytechnic, Vidyanagar, Vidyavihar, Mumbai.  |
| 4.   | Navi Mumbai  | Ramrao Adik Institute Of Technology, Navi Mumbai<br>Sector No. 7, Nerul, Navi Mumbai  |
| 5.   | Thane        | Parshwanath College of Engineering, Ghod Bunder Road,<br>Thane-400701   |
| 6.   | Vasai, Thane | Vidyavardhini's College of Engineering and Technology,<br>Vasai Road. District Thane  |
| 7.   | Ratnagiri    | Government Polytechnic, Near Tibha Palace, Ratnagiri-415612   |
| 8.   | Mumbai       | Zagdu Singh Charitable Trust's Thakur Polytechnic, Mumbai<br>Thakur omplex, West to W.E.Highway , Kandivali(E), Mumbai - 400101 |
| <b>Pune University, Pune.</b>                                    |              |   |
| 9.   | Pune         | Pimpri Chinchwad College Of Engineering,<br>Sector No.26, Pradhikaran, Near Akurdi Rly. Station, Nigdi, Pune.                   |
| 10.  | Pune         | PES Modern College of Engineering, 1186 A, Shivaji Nagar,<br>Off J.M. Road, Pune.   |
| 11.  | Pune         | Government Polytechnic, Pune University Road, Pune-411016   |
| 12.  | Pune         | Cusrow Wadia Institute of Technology, 19,<br>Prin. V.K. Jog Marg, Near Pune Railway Station, Pune-411001.                       |
| 13.  | Pune         | Sinhgad College of Engineering, S.No.44/1, Vadgaon(Bk),<br>Off Sinhgad Road, Pune-411041.                                       |
| 14.  | Pune         | Pune Vidyarthi Griha's College of Engineering,<br>44, Vidyanagari, Shivdarshan Chowk, Parvati, Pune-411009.                     |
| 15.  | Ahmednagar   | Government Polytechnic, Burudgaon Road, Ahmednagar.   |
| 16.  | Nashik       | KKWES's K.K. Wagh College of Engineering, Hirabai Haridas<br>Vidyanagari, Amrutdham, Panchavati, Nashik-422003.                 |
| <b>North Maharashtra University, Jalgaon.</b>                    |              |   |
| 17.  | Dhule        | Government Polytechnic, Vidyanagri, Deopur, Dhule   |
| 18.  | Jalgaon      | Government Polytechnic, Jalgaon N.H. 6, Opp. ITI, Jalgaon - 425 002   |
| <b>Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.</b> |              |   |
| 19.  | Aurangabad   | Government College of Engineering, Near Osmanpura Post Office,<br>Aurangabad.   |
| <b>Swami Ramanand Teerth Marathwada University, Nanded.</b>      |              |   |
| 20.  | Latur        | Puranmal Lahoti Government Polytechnic, AUSA Road,<br>Latur-413531  |
| 21.  | Nanded       | Government Polytechnic, Visava Road, Nanded.  |
| <b>Shivaji University, Kolhapur.</b>                             |              |   |
| 22.  | Karad        | Government College of Engineering, Vidyanagar, Karad-415124.  |

|   |            |   |
|---|------------|---|
| 23.   | Jaysingpur | Dr. J.J. Magdum College of Engineering, Gat. No. 314/330, Shirol Wadi Road, Jaysingpur-416101.                                |
| 24.   | Solapur    | Government Polytechnic, 4, Akkalkot Road, Solapur.  |
| 25.   | Satara     | Rayat Shikshan Sanstha's Karmaveer Bhaurao Patil College of Engineering, Near Circuit House, Sadar Bazar, Camp Satara-415001  |
| 26.   | Kolhapur   | Government Polytechnic, Vidyanagar, Kolhapur.   |
| 27.   | Pandharpur | Shri Vithal Education & Research Institute's College of Engineering, Gopalpur-Ranjani Road, Gopalpur, Pandharpur 413304.      |
| <b>Sant Gadge Baba Amravati University, Amravati.</b> |            |   |
| 28.   | Yavatmal   | Government Polytechnic, Dhamangaon Road, Yavatmal.<br>Phone : (08232) 246356; 242418; 243278 Fax :                            |
| 29.   | Amravati   | Government College of Engineering, VMV Road, Near Kathora Naka, Amravati-444604.  |
| 30.   | Shegaon    | Shri Sant Gajanan Maharaj College of Engineering, College Campus, Khamgaon Road, Shegaon-444203.                              |
| 31.   | Gadchiroli | Government Polytechnic, M.I.D.C. Road, Indala Parisar, Post Pardi, Gadchiroli-442605.   |
| 32.   | Nagpur     | Government Polytechnic, Mangalwar Bazar, Sadar, Nagpur..  |
| 33.   | Chandrapur | Government College of Engineering, C/o. Sukhada Processing Plant Building, Jivan Safalya Colony, Ramnagar, Chandrapur-442401. |
| 34.   | Arvi       | Government Polytechnic, Arvi, Dist. Wardha  |

## Type of Candidate and Documents required for Direct Second Year Engineering/ Technology and Pharmacy Admission 2008-09

### Candidates must be Indian National.

Type A : Engineering/Technology Passed SSC ( X / Level 10) / HSC (XII / Level 10 +2 ) AND Diploma from Maharashtra

Type A : Pharmacy : Passed Diploma & HSC (XII / Level 10 +2 ) from Maharashtra State .

[ Verify that the Diploma & HSC/SSC are from Maharashtra State ]

Type B: Not of Type A

Candidate/Father or Mother or Husband of the candidate is domiciled in the state of Maharashtra.

**[Domicile certificate of candidate or of father/mother/husband of candidate indicating that he/she is domiciled in the state of Maharashtra]**

Type C : Not of Type A

Father / Mother of the candidate is a central Govt. / Govt. of India Undertaking employee who is posted in Maharashtra and reported for duty before the last date for submission of application form.

**[Certificate from the employer stating that father/mother of the candidate who is a Central Government / Govt. of India undertaking employee is presently posted in/outside Maharashtra along with Transfer Certificate and Joining Report]**

Type D : Not of Type A

Father / Mother of the candidate is a Maharashtra State / Central Govt. / Maharashtra State undertaking / Central Govt. undertaking employee who is transferred from other state to Maharashtra and reported for duty in Maharashtra before the last date for submission of application form

Or

returned back to Maharashtra from deputation to other state and reported for duty in Maharashtra before the last date for submission of application form.

**[ Certificate from the employer that father/mother of the candidate who is a Maharashtra State Government // Central Govt. / Maharashtra State undertaking / Central Govt. government undertaking employee is presently posted in Maharashtra along with Transfer Certificate and Joining Report.]**

**Outside Maharashtra State Candidates are not eligible for the Admission through CAP.**

## **Check the eligibility [ For Candidate & ARC Officer ]**

### **For Direct Second Year Engineering/ Technology Eligibility**

1. Diploma – Minimum 60 % Marks from any institute approved by AICTE [with **English Medium**]
  - a. Diploma by MSBTE
  - b. Equivalent to MSBTE ( **Candidate should submit the equivalence certificate form MSBTE, Bandra, Mumbai**)
  - c. Dr. BATU, Lonere
  - d. S.N.D.T, University, Mumbai
  - e. Autonomous Institute in Maharashtra approved by AICTE
2. For Bio-Medical Engg- Candidate must have studied Biology as HSC level [Diploma in Medical Electronics exempted]
3. If candidate is from CEDT, Aurangabad – Eligible for Over and above seat at GCEA – E&TC

### **For merit list Generation**

- a. Diploma Final Year Marks : Obtained and Out Of
- b. SSC Aggregate Marks : Obtained and Out Of
- c. SSC Math Marks : Obtained and Out Of
- d. SSC Science Marks : Obtained and Out Of
- e. Date of Birth

### **For Allotment**

- a. Pattern : Semester / Annual
- b. Diploma Discipline to Decide the Sub Group and Main Group [ including special groups]
- c. SSC Science Marks : Obtained and Out Of

### **Gender of the candidate**

Women's institutes are only for Ladies candidates.

### **For Direct Second Year Pharmacy**

#### **Eligibility**

1. Candidate must have studied Physics/Chemistry and Math/Biology at HSC [ The un attempted subject must be passed later]
2. Diploma – First Class / First Class with Condonation from any institute approved by AICTE [English Medium]
  - a. Diploma by MSBTE
  - b. Equivalent to MSBTE ( Candidate should submit the equivalence certificate)
  - c. Autonomous Institute in Maharashtra approved by AICTE

#### **For merit list Generation**

- a. Diploma Final Year Marks : Obtained and Out Of
- d. Diploma Final Year Marks : Obtained and Out Of
- e. H.S.C. P + C + B/M Total Marks : Obtained and Out Of
- f. SSC Science Marks : Obtained and Out Of
- b. H.S.C . Marks : Obtained and Out Of

#### **Gender of the candidate**

Women's institutes are only for Ladies candidates.

**Record of “Sale of Information Brochure”**

**The ARC officer shall receive the information brochure through Regional Offices of Technical Education.**

**The ARC Officer shall put the Six Digit Form No on the Specimen Application –cum-Option form as follows**

*Two Digit ARC No followed by Four digit Serial Number. E.g. ARC01 has received 500 forms, Form numbers shall be 010001 - 010500*

**The ARC Officer shall put the Seal of ARC and Sign on the Specimen Application –cum-Option form.**

**The ARC Officer shall sale the information brochure at the same place where the confirmation is going on.**

**The record of the sale of information brochure shall be maintained as per following format**

| <b>Form No.</b> | <b>Name of the candidate</b> | <b>Date of Issue</b> | <b>Sign of Candidate</b> | <b>Signature of Officer</b> |
|-----------------|------------------------------|----------------------|--------------------------|-----------------------------|
|                 |                              |                      |                          |                             |
|                 |                              |                      |                          |                             |
|                 |                              |                      |                          |                             |

At the time of Confirmation, the ARC Officer shall verify the Receipt of Payment on the Specimen Application Form.

At the time of Confirmation, the ARC Officer has to put the seal of ARC.